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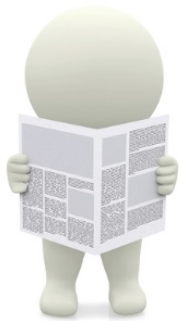
# Memorandum

**TO:** SUN Local Presidents  
SUN District Council Chairpersons  
SUN Committee Members  
SUN Board of Directors

**FROM:** Janelle Ruhr, Office Assistant

**DATE:** January 22, 2019

**SUBJECT:** GENERAL MAIL OUT



1. Memo from SUN Board of Directors, re: Joint Job Evaluation Committee – Expression of Interest
2. Memo from SUN Board of Directors, re: External Education Opportunities
3. Memo from SUN Board of Directors, re: SUN Leadership Awards – Call for Nominations
4. SFL Information



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## Memorandum

**TO:** SUN Locals  
SUN District Councils

**CC:** Donna Trainor RN, Executive Director

**FROM:** SUN Board of Directors

**DATE:** January 22, 2019

**SUBJECT:** Joint Job Evaluation Committee – Expression of Interest

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SUN currently has a vacant position on the Provincial Joint Job Evaluation Committee.

Members interested in assuming this role, should forward their name, local number and contact information by **March 1, 2019** by email to [nina.johnson@sun-nurses.sk.ca](mailto:nina.johnson@sun-nurses.sk.ca). If more than one name is submitted for this position, then a random draw will be conducted.

If you have any questions, please contact Tracy Zambory, SUN President, at 525-1666 or 800-667-7060.



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# Memorandum

**TO:** All SUN Locals  
All SUN District Councils  
All SUN Committees

**FROM:** SUN Board of Directors

**DATE:** January 21, 2019

**SUBJECT:** External Education Opportunities

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## **DEADLINE FOR APPLICATIONS FOR FUNDING IS MARCH 22 at NOON**

SUN is currently accepting applications for funding to the following external educationals:

- SFL/CLC Spring School, Moose Jaw, May 6-10
- Prairie School for Union Women, Waskesiu, June 9-13
- SFL OH&S Conference, Saskatoon, September 11-13 (information pending)

### **How to Apply for Provincial Funding to Attend External Educationals**

Funding is available for members to attend the following events:

SFL/CLC Spring School	6 members
Prairie School for Union Women	6 members
SFL OH&S Conference	24 members

Selection of funded members to external events will be done by random selection. Preference will be given to those members who have not been provincially funded to attend an external educational in the past two years.

If you are interested in applying for provincial funding to attend one of the events listed below, the deadline is **1200 hours on March 22, 2019**. The application forms for funding are available on-line:

SFL/CLC Spring School  
Prairie School for Union Women

[events.eply.com/2019SFLCLC](http://events.eply.com/2019SFLCLC)  
[events.eply.com/2019PSUW](http://events.eply.com/2019PSUW)

The SFL OH&S Conference is scheduled for September 11-13 and therefore, application for funding to attend that conference will not be available until June. Information will be sent out to members at that time advising of the deadline date for funding application.

### Members Who Are Randomly Selected for Provincial Funding

Members that are selected for provincial funding will be contacted by email by the SUN office by March 25<sup>th</sup>. Please watch for this email as you will be required to RSVP by March 27<sup>th</sup> that you intend to accept the funding.

The SUN office will register and pay the early-bird registration fee for members who are selected and accept the funding. If further information is required to complete the registration form, you will be contacted by SUN.

Membership Policy 026-M-2007 outlines funding provided to external educational events and in some cases, provisions vary from event to event. The general funding provisions per event are outlined as below:

	Wages	Accommodation	Travel	Meals
SFL/CLC Spring School	Maximum of 40 hours	Accommodation is included in registration fee, assigned shared accommodation	Round trip kilometrage for greater than 50 kms one way	Meals are included in registration fee
Prairie School for Union Women	Maximum of 40 hours	Accommodation is included in registration fee, assigned shared accommodation	Round trip kilometrage for greater than 50 kms one way	Meals are included in registration fee, except for Tuesday evening meal
SFL OH&S Conference	Income continuance or 8 hours/day for three days (inclusive of travel time)	Room sharing expected, member books own hotel	Round trip kilometrage for greater than 50 kms one way	Meal per diems do not cover meals provided by the event

If you have questions regarding funding provisions or selection process, please contact Denise Dick, First Vice-President at [denise.dick@sun-nurses.sk.ca](mailto:denise.dick@sun-nurses.sk.ca) or 306-525-1666.



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## Memorandum

**TO:** SUN Locals  
SUN District Councils

**FROM:** SUN Board of Directors

**DATE:** January 22, 2019

**SUBJECT:** **SUN Leadership Awards – Call for Nominations**

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The Leadership Award is part of SUN's Member Recognition Program. This award is to recognize members who have been active participants at the Local or District level in advancing the goals and objectives of the Union.

Up to three (3) Leadership Awards will be presented on the first day of the Annual Meeting. This award is not retroactive and serving Board members are not eligible for nomination. Selection will be made by the Executive Committee and approved by the Board of Directors.

Any SUN member in good standing may nominate a SUN member who meets the following criteria:

- Has shown outstanding commitment to union principles
- Has shown outstanding leadership qualities
- Has shown willingness to stand up for nurses and patients
- Must be a member in good standing who has been an active participant at the local and/or district council and/or provincial level for a minimum of 10 years
- Exhibits high professional skill in nursing practice
- Made personal contribution affecting labour relations for nurses and nursing
- Has participated in actions to improve nursing practice environment.

The nominator shall attach a 300-500 word essay demonstrating how the SUN member nominated meets or exceeds the established criteria. This essay will be used at the Annual Meeting when presentations are made.

Submit the nomination submission to Executive Committee by **March 1, 2019.** If you require more information please contact Denise Dick, First Vice President at 1-800-667-7060 or visit our website at [www.sun-nurses.sk.ca](http://www.sun-nurses.sk.ca) and refer to Membership Policy 047-M-2010.

Mail to: SUN Executive Committee  
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Email to: [nina.johnson@sun-nurses.sk.ca](mailto:nina.johnson@sun-nurses.sk.ca)